



## **Board of Governors of the Guildhall School of Music and Drama**

**Date:** MONDAY, 13 FEBRUARY 2017

**Time:** 1.45 pm

**Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

**Members:**

Deputy John Bennett (Chairman)	Jo Hensel
Vivienne Littlechild (Deputy Chairman)	Gareth Higgins
Deputy John Barker	Michael Hoffman
Sir Andrew Burns	Jeremy Mayhew
Deputy John Chapman	Adam Richardson
Christina Coker	Sheriff & Alderman William Russell
Professor Geoffrey Crossick	Jeremy Simons
Stuart Fraser	Thomas Steer
Marianne Fredericks	Lynne Williams
Alderman David Graves	

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**Lunch will be served in the Guildhall Club at 1pm**  
**NB: Part of this meeting could be the subject of audio or video recording**

**John Barradell**  
**Town Clerk and Chief Executive**

# AGENDA

Those items which it is proposed can be approved or noted without discussion are marked with a star (\*). It is open to any Governor to request that an item be unstarred and subject to discussion. Governors may inform the Town Clerk of this request prior to the meeting, or the Chairman at the start of the meeting.

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **PUBLIC MINUTES**  
To agree the public minutes and summary of the meeting held on 14 November 2016.  

**For Decision**  
(Pages 1 - 10)
4. **PUBLIC MINUTES OF THE FINANCE & RESOURCES COMMITTEE**  
To receive the public minutes of the Finance & Resources Committee held on 11 January 2017.  

**For Information**  
(Pages 11 - 12)
5. **PUBLIC MINUTES OF THE AUDIT & RISK MANAGEMENT COMMITTEE**  
To receive the public minutes of the Audit & Risk Management Committee held on 20 January 2017.  

**For Information**  
(Pages 13 - 18)
6. **\* APPOINTMENT OF CHAIRMEN OF SUB COMMITTEES**  
Resolution of the Policy and Resources Committee.  

**For Information**  
(Pages 19 - 20)
7. **\* OUTSTANDING ISSUES REPORT**  
Report of the Town Clerk.  

**For Information**  
(Pages 21 - 22)

8. **AMENDMENTS TO THE STUDENTS' UNION CONSTITUTION**  
Report of the President of the Student Union.  
**For Decision**  
(Pages 23 - 60)
9. **PRESENTATION - GUILDHALL INNOVATION DIVISION**  
The Vice Principal and Director of Academic Affairs to be heard.  
**For Information**
10. **OUTCOME/GATEWAY 7 REPORTS**
- a) **External Paving**  
Report of the Principal of the Guildhall School of Music and Drama.  
**For Decision**  
(Pages 61 - 64)
- b) **Decorations Phase 1**  
Report of the Principal of the Guildhall School of Music and Drama.  
**For Decision**  
(Pages 65 - 66)
- c) **Theatre Lighting**  
Report of the Principal, Guildhall School of Music and Drama.  
**For Decision**  
(Pages 67 - 70)
11. **PRINCIPAL'S REPORT**  
Report of the former Principal of the Guildhall School of Music and Drama.  
**For Information**  
(Pages 71 - 74)
12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
14. **EXCLUSION OF THE PUBLIC**  
**MOTION** - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

## Part 2 - Non Public Agenda

15. **NON PUBLIC MINUTES**  
To agree the non-public minutes of the meeting held on 14 November 2016.
- For Decision**  
(Pages 75 - 82)
16. **NON PUBLIC MINUTES OF THE FINANCE & RESOURCES COMMITTEE**  
To receive the non-public minutes of the Finance & Resources Committee held on 11 January 2017.
- For Information**  
(Pages 83 - 86)
17. **NON PUBLIC MINUTES OF THE AUDIT & RISK MANAGEMENT COMMITTEE**  
To receive the non-public minutes of the Audit & Risk Management Committee held on 20 January 2017.
- For Information**  
(Pages 87 - 92)
18. **FIRE ALARM RENEWAL - SILK STREET AND JOHN HOSIER ANNEX - REQUEST FOR DELEGATED AUTHORITY**  
Joint report of the City Surveyor and the Principal of the Guildhall School of Music and Drama.
- For Decision**  
(Pages 93 - 96)
19. **GATEWAY 5 - RENEWAL GENERAL ELECTRICAL AND DIMMER INSTALLATION SILK STREET THEATRE**  
Report of the Principal of the Guildhall School of Music and Drama.
- For Decision**  
(Pages 97 - 102)
20. **OUTCOME/GATEWAY 7 REPORT - SUNDIAL COURT FURNITURE**  
Report of the Principal of the Guildhall School of Music and Drama.
- For Decision**  
(Pages 103 - 106)
21. **TEACHING EXCELLENCE FRAMEWORK PHASE 2**  
Report of the Principal of the Guildhall School of Music and Drama.
- For Information**  
(Pages 107 - 132)
22. **GUILDHALL SCHOOL OF MUSIC & DRAMA RISK REGISTER**

Report of the Principal of the Guildhall School of Music and Drama.

**For Information**  
(Pages 133 - 172)

23. **ACCESS AGREEMENT 2015/16 MONITORING RETURN**  
Report of the Principal of the Guildhall School of Music and Drama.

**For Information**  
(Pages 173 - 182)

24. **ANNUAL TRANSPARENT APPROACH TO COSTING (TRAC) RETURN REPORTING FOR ACADEMIC YEAR 2015/16**  
Report of the Principal of the Guildhall School of Music & Drama.

**For Decision**  
(Pages 183 - 204)

25. **FINANCE REVIEW**  
Report of the Principal of the Guildhall School of Music and Drama.

**For Information**  
(Pages 205 - 208)

26. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

27. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**